



Wuchopperen
HEALTH SERVICE LTD

POSITION DESCRIPTION

Position Title:	Podiatrist
Position Number:	5076
Classification:	Health Professional & Support Service Employee Commensurate with qualification and experience Wuchopperen Health Service Limited Enterprise Agreement
Location:	Cairns
Reporting Relationship:	Director, Health Services

Organisational Information:

Wuchopperen Health Service Limited (Wuchopperen) is a community connected and controlled organisation with a solid history of providing holistic health and wellbeing services for Aboriginal and Torres Strait Islander people in Cairns and surrounding districts.

Wuchopperen's vision is improving quality of life for Aboriginal and Torres Strait Islander peoples. Culture underpins our diverse and client-centric service delivery model offering our community whole of life support from pre-birth right through to our elders.

From our humble beginnings in the 1970s, Wuchopperen has grown into a dynamic and innovative service that prides itself on strong community representation, leadership and governance.

Keeping Our Generations Growing Strong

POSITION DESCRIPTION

Purpose of the Position:

The purpose of the position is to:

- To provide a high-quality Podiatry Service which embraces the principles of health promotion, illness prevention and excellence in clinical management.
- To provide assessment and treatment for clients referred for podiatry; and
- To provide health education and promotion resources and programs to groups, clients and staff.

Reporting Relationship:

The Podiatrist is supervised by the Director, Health Services and the position has no supervisory responsibilities.

Significant liaison and coordination are required with Medical Officers, clinical staff and other health professionals within a multi-disciplinary team environment. The Podiatrist will work closely with other clinical teams at Wuchopperen's Edmonton Clinic and the Cairns Diabetes Centre as well as other program areas across the organisation.

Key Responsibilities:

1. Deliver a high-quality Podiatry Service targeted towards members of the community who are most at risk including case conferencing as required with other Health Practitioners and Medical Officers to achieve multi-disciplinary holistic care.
2. Work with Aboriginal Health Workers and Nurses to provide clients with a comprehensive treatment which includes the assessment, treatment and review of presenting foot and lower limb pathologies, including:
 - High risk foot care such as debridement, wound and ulcer management
 - General podiatry care
 - Paediatric podiatry
 - Acute and chronic musculoskeletal management and therapy
 - Orthotics and biomechanics
3. Work in line with the Infection Control Policy and Procedures to ensure that standards of care are maintained at the highest level, to comply with and be responsible for infection control standards.
4. To encourage maximum independence of clients by demonstrating and supervising self-foot care techniques, both in individual and group settings.
5. To provide home visits to housebound clients requiring podiatry services where possible.
6. Provide outreach podiatry clinics to external Aboriginal and Torres Strait Islander Health Centres were approved by the CEO and within workload capacity.
7. Work co-operatively with other members of the multi-disciplinary team in organising and running relevant health promotion activities.
8. Develop appropriate procedures in relation to Podiatry, to be reviewed as required.

POSITION DESCRIPTION

9. Maintain patient information records, collection and timely submission of statistical data, report writing, and other document as required by management.
10. Gather and record statistical data relevant to measuring performance against agreed indicators and participate in review and evaluation activities.
11. Participate in organisational and community activities to advance the health and wellbeing of Aboriginal and Torres Strait Islander people including meetings, supervision and performance reviews in accordance with organisational requirements.
12. Work within Wuchopperen's Policies and Procedures including the Code of Conduct and the Workplace Health and Safety requirements and instructions and advise of any concerns about safe, effective service delivery in the workplace.
13. Contribute to continuous improvement processes and participate in quality assurance activities to ensure compliance with relevant standards and safe, effective service delivery.
14. Other duties as required, within your skills, experience and capacity.

Selection Criteria

Your application for this position must include your CV and specifically address each of the selection criteria listed below. Short listing and selection will be based upon these selection criteria.

1. Possession of a qualification in podiatry, together with demonstrated knowledge, clinical experience and skill in podiatry in a community-based setting.
2. Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures from an historical and contemporary perspective, including the ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander people.
3. High level of understanding and demonstrated experience in podiatry procedures, high risk foot care and infection control processes.
4. Extensively developed interpersonal and communication skills including the ability liaise and network with a range of stakeholders as well as effectively advocate for, and articulate the interests of, Aboriginal and Torres Strait Islander individuals and families.
5. Demonstrated ability to work independently with limited supervision, together with the ability to work in a multi-disciplinary team environment, prioritise and meet deadlines, deal with matters of a sensitive and confidential nature and meet organisational demands.
6. Demonstrated ability to maintain accurate client records and statistical reporting.

Essential Requirements

Please respond to the essential requirement of qualifications, registration/endorsements in your application:

- Hold membership or eligibility to become a member of Australian Podiatry Association.

POSITION DESCRIPTION

- Possession of formal tertiary qualification in Podiatry from a recognised institution.
- Proof of qualifications and current registration is required to be provided prior to the commencement of duty.
- Appointment to this position requires proof of qualification and registration with the Australian Health Practitioner Registration Agency (Podiatry Board of Australia). Certified copies of the required information must be provided with your application.
- The successful applicant must be eligible to apply for a Medicare Provider Number.
- It is a condition of employment that all employees are holders of a current and valid 'blue card' or Working with Children Check. Employment cannot continue where your 'blue card' is disqualified.
- Possession of a current Queensland "C" class driver's licence is essential.
- Commitment to work within the principles of Aboriginal and Torres Strait Islander community control including a willingness to develop the leadership of Aboriginal and Torres Strait Islander staff.
- Ability to use Microsoft products and the ability to use or willingness to gain proficiency in the client information management systems.

Additional Requirements:

- A non-smoking policy is effective in Wuchopperen's buildings, offices and motor vehicles on all Wuchopperen grounds, across all sites.
- Wuchopperen has a six (6) month probationary period for new employees.
- Employees may be required to work outside of core business hours from time to time.
- Demonstrated commitment to ongoing self-development with a focus on qualifications/skills upgrade.

Referees:

Two (2) referees are to be nominated, including the applicant's current supervisor.

Applications addressing the selection criteria are to be received by no later than 5pm on Monday 6 December 2021.

Please address applications to:
recruitment@wuchopperen.org.au